

Job Posting Date: July 28, 2011

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OCO JOB POSTING
ASSOCIATE PRE-K TEACHER
Grade 8 - Start Rate \$12.69 per hour
Full Time – 37.5 hours per week with flexibility/44 weeks per year
Monday through Friday - 8:00 am to 4:00 pm
Location: Discovery Day Care Center in Phoenix

The Pre-K program is seeking an Associate Teacher to share the responsibility for implementing curriculum and designing activities to foster early literacy, social, emotional and intellectual skills of program participants.

- ❖ Support the daily operations of the classroom ensuring a safe, healthy and supportive learning environment.
- ❖ Identify Children's individual developmental needs, interests, and abilities through assessment and observation.
- ❖ Supervise activities of teaching staff, volunteers and other assigned workers collaboratively with teacher.
- ❖ Plan activities for children implementing the school district's curriculum and supervisory recommendations.
- ❖ Complete attendance records, newsletter, assessment reviews.
- ❖ Conduct home visits and parent/staff conferences as assigned.
- ❖ Assist in completion of administrative paperwork.

REQUIREMENTS:

- ❖ Must be familiar with developmentally appropriate practices.
- ❖ Must have a desire and ability to work with children and families and have a thorough understanding of Early Childhood philosophy and the principles of inclusion for children with special needs.
- ❖ Must be able to plan and direct the work of others, be creative in classroom activities and foster a team classroom environment approach.
- ❖ Must have knowledge of public services and resources.

Minimum qualifications include a Bachelor's degree in Early childhood Education or Elementary Education and one year related experience teaching children three-five years of age; and must have teaching certification. Candidates must have a valid NYS Driver's License with a driving record within OCO policy and have access to a reliable vehicle for travel.

Apply directly to: Oswego County Opportunities, Inc.
239 Oneida Street
Fulton, New York 13069

EEO/Affirmative Action Employer - M/F/D/V

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