

Job Posting Date: January 24, 2012

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OCO JOB POSTING
BI-LINGUAL INTERPRETER
Grade 7 - Start Rate \$11.59 per hour
Full-Time – 37.5 hours per week;
Flexibility especially during migrant season

Monday through Friday – 8:30 am to 4:30 pm
Occasional Saturdays

Location: Fulton Health Center

Health and Nutrition Services is seeking individuals to assist with the smooth operation of the migrant farm workers health clinic by providing translation/interpretation between migrant patients and health center staff.

Job Related Duties Include:

- ◆ Acts as a para-professional by accompanying patients in exam room for translation purposes.
- ◆ Assisting with the communication for follow-up appointments.
- ◆ Assisting with the communication of referrals and related services.
- ◆ Assisting patient and providers with the completion of registration and required paperwork.
- ◆ Assisting with basic outreach activities.

Job Requirements Include:

- ◆ The ability to speak, read and write English and Spanish fluently and have excellent verbal and written skills.
- ◆ The ability to work independently and be a self-starter.
- ◆ A working knowledge of Oswego County geography and county resources.
- ◆ A valid NYS Driver's License, a good driving record and access to a reliable vehicle.
- ◆ A working knowledge of general health care and a familiarity with program/agency policies and procedures.
- ◆ The ability to work with diverse groups in a warm, non-judgmental manner.
- ◆ The ability to maintain an extremely high degree of confidentiality.
- ◆ May transport consumers when appropriate

Minimum Qualifications Include:

- ◆ Fluency in Spanish and English with 1-3 year's related experience in community outreach, human services or a health related field; or an equivalent combination of education, experience and training.

Apply directly to:

OCO, Inc.
239 Oneida Street
Fulton, New York 13069
An EEO/Affirmative Action Employer - M/F/D/V